

**MINUTES OF THE FINANCIAL BID OPENING MEETING
HELD AT PROCUREMENT DIRECTORATE
DOW UNIVERSITY OF HEALTH SCIENCES (OJHA CAMPUS), KARACHI
ON 07 DECEMBER 2018 AT 11:00 A.M.**

A meeting was held under the chairmanship of Prof. Dr. Muhammad Masroor, Pro-Vice Chancellor, DUHS / Chairman Procurement Committee, on 07 December 2018 at 11:00 a.m. to open and evaluate the financial bids for the “**Procurement of IP PBX, IP Phones and Ancillaries**” invited vide NIT No. DUHS/DP/2018/54/61 Dated 10 October 2018 (Ref No. DUHS/DP/ 2018/55)

The participants include:

PROCUREMENT COMMITTEE

1. Professor Dr. Muhammad Masroor (Chairman)
Pro- Vice Chancellor,
Dow University of Health Sciences, Karachi.
2. Mr. Nadeem Shakoor Javeri (Member)
Director Finance
Dow University of Health Sciences, Karachi
3. Dr. Syed Amir Raza Abedi (Member)
Deputy Medical Superintendent
Shaheed Benazir Bhutto Accident Emergency Trauma &
Ancillary Centre – Karachi
4. Syed Sohaib Shams (Co-opted Member)
Chief Information Officer
Dow University of Health Sciences, Karachi

BIDDERS WITH NAME OF REPRESENTATIVE





1. Mr. Munawwar Zuberi M/s. Imagetech Solutions

Meeting started with recitation from the Holy QURAN. Chair welcomed the participants and then commenced the proceedings. It was informed to the forum that Technical Bids were opened on 27 October 2018 for the above said tender, where out of four (04) who purchased the bidding documents, two (02) bidders submitted their bids up to closing time.

As per the agenda, Technically Qualified offer of M/s. Imagetech Solutions was taken into consideration by the committee exclusively. The rates quoted by the bidder were read aloud along with amount of 2% bid security attached by the bidder. Each rate in the comparative

statement was confirmed from the original bid by the committee and recommendations were made, which were documented in the Bid Evaluation Report (BER).

The meeting ended with the vote of thanks to the chair.

1.	Prof. Dr. Muhammad Masroor Pro-Vice Chancellor Dow University of Health Sciences, Karachi	 Prof. Dr. Muhammad Masroor MBBS, MCPS, FCPS, FRCP (Glasgow) Pro-Vice Chancellor Dow University of Health Sciences Karachi
2.	Mr. Nadeem Shakoor Javeri Director Finance Dow University of Health Sciences, Karachi	 Director Finance Dow University of Health Sciences Karachi
3.	Dr. Syed Amir Raza Abedi Deputy Medical Superintendent Shaheed Benazir Bhutto Accident Emergency Trauma & Ancillary Centre – Karachi	 DR. AMIR RAZA ABEDI Deputy Medical Superintendent SMBB Trauma Centre Karachi
4.	Syed Sohaib Shams (Co-opted Member) Chief Information Officer Dow University of Health Sciences, Karachi	 SYED SOHAIB SHAMS Chief Information Officer Directorate Of Information And Communication Technology Dow University Of Health Sciences

SYED SOHAIB SHAMS
Chief Information Officer
Directorate Of Information And
Communication Technology
Dow University Of Health Sciences

**MINUTES OF THE TECHNICAL BID OPENING MEETING
HELD AT PROCUREMENT DIRECTORATE
DOW UNIVERSITY OF HEALTH SCIENCES (OJHA CAMPUS), KARACHI
ON 27 OCTOBER 2018 AT 11:30 A.M.**

A meeting was held under the chairmanship of Prof. Dr. Muhammad Masroor, Pro-Vice Chancellor, DUHS / Chairman Procurement Committee on 27 October 2018 at 11:30 a.m. to open and evaluate the bids for the “**Procurement of IP PBX, IP Phones and Ancillaries**” invited vide NIT No. DUHS/DP/2018/54/61 Dated 10 October 2018 (Ref No. DUHS/DP/2018/55).

The participants include:

PROCUREMENT COMMITTEE

1. Professor Dr. Muhammad Masroor (Chairman)
Pro- Vice Chancellor,
Dow University of Health Sciences, Karachi.
2. Mr. Nadeem Shakoor Javeri (Member)
Director Finance
Dow University of Health Sciences, Karachi
3. Dr. Syed Amir Raza Abedi (Member)
Deputy Medical Superintendent
Shaheed Benazir Bhutto Accident Emergency Trauma &
Ancillary Centre – Karachi
4. Syed Sohaib Shams (Co-opted Member)
Chief Information Officer
Dow University of Health Sciences, Karachi


BIDDERS WITH NAME OF REPRESENTATIVE

1. Mr. Munawwar Zuberi M/s. Imagetech Solutions
2. Mr. Abdullah Ali M/s. Linuro Tech

Meeting started with recitation from the Holy QURAN. Chair welcomed the participants and then commenced the proceedings. Forum was apprise that the Notice Inviting Tender (NIT) No. DUHS/DP/2018/54/61 Dated 10 October 2018 was hoisted on the DUHS and SPPRA websites at PPMS Serial No. T00582-18-0002 and the same was published in 3 widely circulated leading dailies of English, Urdu and Sindhi languages viz. Daily Dawn, Daily Jang and Daily Ibrat on 12 October 2018.

The participants were informed that:


Prof. Dr. Muhammad Masroor
MBBS, MCPS, FCPS, FRCP (Glasgow)
Pro-Vice Chancellor
Dow University of Health Sciences
Karachi


DR. AMIR RAZA ABEDI
Deputy Medical Superintendent
SMBB Trauma Centre
Karachi


Director Finance
Dow University of Health Sciences
Karachi

Following 04 bidders purchased the bidding documents:





1. M/s. Imagetech Solutions
2. M/s. A. J. Enterprises
3. M/s. Supernet Limited
4. M/s. Linuro Tech

The receipt of bids was closed at 11:00 a.m. local time on 27 October 2018 as scheduled. Of the four (04), two (02) bidders submitted their bids upto the bid closing time.

It was briefed to the participants that initially, only Technical Bids / Proposals will be opened and evaluated in a manner prescribed in bidding documents, without reference to the price and reject any proposal which does not conform to the specified requirements. Financial Bids / Proposals of technically qualified bids shall be opened publicly at a time, date and venue announced and communicated to the bidders in advance. Financial Bids / Proposals found technically disqualified / non-responsive shall be returned un-opened to the respective bidder(s). Accordingly, prior to evaluate bid in depth, preliminary examination of the bids was made by the procurement committee. Accordingly, prior to evaluate bids in depth, preliminary examination of the bids was made by the procurement committee and it was observed that M/s. Linuro Tech had submitted bid in accordance with Rule 46 (1) contrary to the requirement of the bidding document, hence, their bid was rejected and the representative of M/s. Linuro Tech received their un-opened / sealed Financial Bid Envelope.

Bidders were informed that the detailed technical evaluation will be carried-out and communicate to all the bidders, and thereafter Financial Bids will be opened in presence of the bidder's representatives.

Meeting ended with the vote of thanks to and from the chair.

1.	Prof. Dr. Muhammad Masroor Pro-Vice Chancellor Dow University of Health Sciences, Karachi	 Prof. Dr. Muhammad Masroor MBBS, MCPS, FCPS, FRCP (Glasgow) Pro-Vice Chancellor Dow University of Health Sciences Karachi
2.	Mr. Nadeem Shakoor Javeri Director Finance Dow University of Health Sciences, Karachi	 Director Finance Dow University of Health Sciences Karachi
3.	Dr. Syed Amir Raza Abedi Deputy Medical Superintendent Shaheed Benazir Bhutto Accident Emergency Trauma & Ancillary Centre – Karachi	 DR. AMIR RAZA ABEDI Deputy Medical Superintendent SMBB Trauma Centre Karachi
4.	Syed Sohaib Shams (Co-opted Member) Chief Information Officer Dow University of Health Sciences, Karachi	 SYED SOHAIB SHAMS Chief Information Officer Directorate Of Information And Communication Technology Dow University Of Health Sciences